

Request a Change to an Existing Resource (Quota, Backup)

Use The BeMyIT Store to change the space quota or backup type for a resource.

Follow the instructions below to request a change to an existing resource:

You must be designated as an Owner or a Resource Manager to be able to view and submit changes for that resource.

1. **Login** to the BeMyIT Store at <https://ritstore.research.cchmc.org/>.
2. In the Resources area, **look under the tab labeled "Manageable Resources" and find the resource you wish to change.**
3. **Click the "Request Change" button** to the right of the resource.
4. Depending on the resource you've chosen, you can change the:
 - Quota
 - Backup
 - Memory
 - CPUs
5. When you finish, **click the Request Change button.**

Related articles

- [Pending Requests](#)
- [Request a Change to an Existing Resource \(Quota, Backup\)](#)
- [Delete a Resource that is No Longer Needed](#)
- [Change the Owner or Resource Managers of an Existing Resource](#)
- [Add or Change a Budget Number](#)